



WORLD  
**SKATE**  
EUROPE

**WORLD SKATE EUROPE**

—

**ROLLER FREESTYLE**

**EUROPEAN CHAMPIONSHIPS**  
**ROLLER FREESTYLE**

—  
**EVENT MANUAL**

## 1. INTRODUCTION

The purpose of this manual is to outline the basic requirements for national federations, clubs, or entities interested in hosting the European Championships for Roller Freestyle disciplines. Additionally, it serves as a guideline for the Organiser/Local Organising Committee (LOC) to ensure the event is planned and executed successfully.

The European Championship is owned and controlled by **World Skate Europe (WSE)**, which exclusively holds all media, commercial, and marketing rights. WSE may, at its discretion, release some of these rights to the Organiser/LOC for a negotiated fee.

The primary objectives are as follows:

- To provide optimal skating conditions for all participating athletes.
- To ensure extensive media coverage and promotion of the event.
- To maximize spectator attendance and ensure a positive experience.
- To guarantee financial success for all stakeholders involved.
- To promote the Roller Freestyle sport across Europe.

### Event Requirements

For those wishing to organize a **European Championship** event, the following information must be submitted as follows:

E-Mail from National Federation to [europa@worldskate.org](mailto:europa@worldskate.org) and to [geanina.stet@worldskate.org](mailto:geanina.stet@worldskate.org)

With the following information:

- Event Name
- Discipline(s) (Street / Park / Vert)
- Location (City/Country)
- Event Dates proposed

The events can be made independently and standalone.

(a.e. just Street, just Park, Park and Vert, or all together, if the facilities allow it)

## 2. VISION AND CONCEPT

World Skate Europe's Roller Freestyle events integrate the culture of skating with values such as fairness, inclusion, and universality. These events offer more than just competition; they unite the Roller Freestyle community and provide a platform for athletes, fans, and enthusiasts to celebrate the culture and witness the sport's progression.

World Skate Europe events are characterized by high visual standards and clear, consistent communications. They incorporate top-level competition while respecting local culture and aim to expand Roller Freestyle as a lifestyle beyond the confines of traditional sports.

## 3. EVENT OVERVIEW

### PROGRAM

The Event Format and Program will be determined by World Skate Europe in accordance with World Skate competition rules. A minimum of two days of practice must be provided to athletes before the competition days. Gender quotas will be determined on an event-by-event basis, ensuring gender equality is maintained.

The Organiser/LOC may propose modifications to the Event Program, which will be considered by World Skate Europe.

### ATHLETE'S ELIGIBILITY

Athletes must be affiliated with a World Skate-recognized National Federation or must receive a World Skate wildcard to participate in the event. Participation quotas will be established on a case-by-case basis.

## ACCESS BY COUNTRY QUOTA

All European National Federations have the right to register athletes according to country quotas, on a first-come, first-served basis.

## ACCESS BY WILD CARDS

To ensure equitable access, World Skate Europe may allocate wildcards to athletes not included in the country quotas. These will be issued based on gender. World Skate Europe will issue wild cards to athletes who do not have an active federation in their country, or to those whose federation is active but doesn't have the sport developed.

## PRIZE MONEY

A minimum of 3000 Euro Men and 3000 Euro woman by discipline prize money will be paid to competitors by World Skate Europe. The total prize purse will be split equally between men and women. **More information about the Prize Money and method of payment is at item 6. Organizer Fee.**

## ACCREDITATIONS

Accreditations are used to limit access to certain areas in all venues. For the European Championship personalised accreditations must be issued.

Personalised accreditations contain personal information about the holder of the accreditation card, e.g., name, organisation, photo, category of the accreditation and allowed access zones.

The Organiser/LOC should provide for:

- Submit the layout of the accreditation's cards and lanyards to WSE until 10 days prior to the beginning of the event, for approval
- Print the accreditation's cards
- Produce the accreditation's lanyards, for all the accredited persons
- Define the accreditation matrix with the identification of:
  - Access zones in the arena (e.g. 'Team Area', 'Press Area', etc.)
  - Categories of persons (e.g. 'press', 'skater', etc.)

- Relation between access zones and categories, i.e. which persons have access to which zones
- The Organiser/LOC is responsible for the costs regarding the printing of the accreditation's cards and lanyards

The sports facility must be approved by the National Federation and must comply with the rules and obligations laid down in international regulation.

The venue should be available for the competition from the day before the start of the competition, for Official Practice, until one day after the end of the competition.

## ATHLETES' ENTRY FEE

All athletes, regardless of the way they registered for the event, must pay an equal entry fee. The amount of such fee we'll be agreed with World Skate Europe and is considered a World Skate Europe sole revenue. The registration fee must entitle athletes to the services listed in the technical requirements.

## CONTEST OFFICIALS

Competition officials for European Championship events, are appointed by World Skate Europe, and consist of:

- 4 WSE Technical Commission (could include 1 media/photo)
- 5 Judges (1 is Head judge)
- 1 Timekeeper
- Contest Director

## CONTEST STAFF

- 2 Announcers (1 if he/she can speak both local language and English)
- DJ
- 2 Assistants (if necessary)

Technical Delegates, Head Judge, and the 4 Judges' appointments and compensation will be the sole responsibility of World Skate Europe. Contest Director, Announcers, DeeJay and Timekeeper appointments will be agreed between local organizer and World Skate Europe. Compensation of these officials will be taken care by Local Organizer.

**More information about these payments and method of payment is at item 6. Organizer Fee.**

All contest officials and contest staff travel, board, lodging, meals, and transportation costs shall be covered by Local Organizer.

## **WORLD SKATE EUROPE**

In the case the World Skate Europe representatives attend the event - situation that will be informed prior to the event to the Organiser/LOC - the Organiser/LOC will cover it's expenses regarding travel, board, lodging, meals, and transportation.

## **4. TECHNICAL REQUIREMENTS, STANDARDS, ITEMS AND SERVICES**

To ensure the event is successfully staged, the following technical requirements and services must be provided at the Organiser's expense:

### **Field of Play (FOP)/Skatepark**

The venue must comply with World Skate Europe standards, with either a permanent or temporary setup. Acceptable surfaces include concrete or wood, subject to approval.

### **Spectators Stands**

Minimum 200 seats capacity.

### **Services for Contest Officials and World Skate Europe Staff**

Catering must be provided for all contest officials, competition staff, and World Skate Europe members during practice and competition days, including water and soft drinks.

### **Services for Athletes and Team Staff**

- English-speaking first responders
- Ambulance present at all times during practice and competition
- Access to water in the athletes' area
- Physiotherapy room/area, available for the Teams who have medical staff

## **Press Room**

Must be equipped with at least three workstations, high-speed internet, and printing facilities.

## **Scoring System and AV**

Live scoring and video systems are mandatory for judges, spectators, and web streaming.

Audio/Video in-venue.

In-venue video wall for live scoring, sport presentation, and video replay.

Professional Sound System and PA

## **Anti-Doping Services**

Medical staff and anti-doping facilities must be available in accordance with WADA Code and World Skate regulations.

Anti-Doping tests and service - to be conducted according to World Skate instructions and under World Skate Anti-Doping Manager/Delegate strict supervision and lead.

The organizer/LOC should request the antidoping control tests in accordance with the World Skate guidelines, to its Country Antidoping National Agency.

## **Judging and Competition Areas**

Dedicated space for judges to work.

This area must be elevated and must have a clear view of the skate park.

## **IT Requirements**

High-speed wireless internet for athletes and team staff (recommended)

High-speed dedicated Wi-Fi internet must be available for Contest Officials, Competition staff, World Skate Europe Staff.

## Opening Ceremony

At Organizer's discretion, but subject to guidance from the Technical Commission.

## Sport Registration

Registration shall be collected by World Skate Europe and must be operated and staffed by the event organizer together with World Skate Europe Technical Commission. The registration office must check-in riders and make sure they're eligible to compete in any points earning event.

## Medals/Trophies

To be provided by World Skate Europe.

## TV Live Broadcasting

It is mandatory to broadcast on WSE.TV.

Web Streaming - Minimally required for prelims and finals.

A prior meeting with [press.wse@worldskate.org](mailto:press.wse@worldskate.org) is mandatory to make possible the web streaming.

## Announcers

Two professional roller freestyle announcers, with deep knowledge of the sport. One announcing in native English language, one announcing in native local language. If native language announcer speaks fluent English as well, organizer might employ just one announcer. In any case English language should prevail on every contest related announcement

## Accreditation Process

The Accreditation Process shall be managed by the Organizer together with World Skate Europe Technical Commission. The organizer shall provide all the attendees with an accreditation card, as per World Skate Europe instructions.

## Volunteers Project

The Organizer shall provide a valuable volunteer program and train the volunteers as per World Skate Europe instructions. Numbers and roles TBD on a case-by-case basis.

## Athletes warm up area

There shall be an area where the skaters can warmup without skates.

This area must be reserved to skaters and technical staff only.

## Podium

A podium must be set by the park for all the awards ceremonies.

The podium can be assembled and maintained fixed during the event or to be assembled and disassembled as necessary.

The athletes must stand on the podium with skates on.

## Awards Ceremonies

The President of the WSE and/or the Chair of the WSE Roller Freestyle will present the awards, together with other WSE representatives. In addition, the Organiser/LOC may also use National Federation Officials and local Politicians or Government Officials.

The presentation of awards will be done by the following order (per award competition)

- The Speaker shall announce the three highest competitors.
- Deliver of the bronze medal
- Deliver of the silver medal
- Deliver of the gold medal
- Deliver of the cup to the winner
- National Anthem of the winner

The Medals and the Cups will be provided by WSE.

## 5. TRAVEL, ACCOMMODATION AND LOGISTICS

The Host is responsible for providing the following services:

### TRAVEL AND HOTEL

- 4 WSE Technical Commission (could include 1 media/photo)
- 5 Judges (1 is Head judge)
- World Skate Europe (President or Representative)

Note: Travel from and back to Home + Accommodation in Full Board (or equivalent Meals)

### TRANSFERS

Transportation from and to the airport, as well as from the venue to the hotels and back for the following groups:

- 4 WSE Technical Commission (could include 1 media/photo)
- 5 Judges (1 is Head judge)
- World Skate Europe (President or Representative)

### TECHNICAL VISIT TO APPROVE THE SKATE PARK

If required, the WSE Technical Commission will perform a Technical Visit to the Venue, to assess and approve the facilities for the European Championships.

All expenses regarding Travel, Accommodation and Logistics and Transfers will be supported by the Organiser/LOC.

## 6. ORGANISER FEE

Presently, World Skate Europe is not charging Organizing Fees to the National Federations who host the Roller Freestyle European Championships, but the Organiser/LOC will be responsible for the payment of the following:

### To be arranged and paid directly by the Organiser/ LOC to providers

- all included in item 4. Technical Requirements, Standards, and Services
- all included in item 5. Travel, Accommodation and Logistics

### To be paid directly by the Organiser/ LOC to WSE (who will pay directly to the parties):

- Prize Money for the Skaters
- Judges work
- Technical Commission and Judges expenses
  - Home - Airport - Home, by Car (at 0,33€ per Km), or public transport
  - Flight, or Train, or by Car (at 0,33€ per Km)
  - Tolls and/or Low-Cost Parking at Airport, if necessary

Below is an **estimate** of the amounts to be paid by the Organiser/ LOC to WSE:

1.	<b>PRIZE MONEY</b>		<b>Per Gender</b>		
	Pro Men	Street	3 000,00 €		
		Park	3 000,00 €		
	Pro Women	Street	3 000,00 €		
Park		3 000,00 €			
	<b>Total</b>	<b>12 000,00 €</b>		<b>Fixed Amount (minimum)</b>	
2.	<b>JUDGES (include Head)</b>	<b>Per Judge</b>	<b>X5 Judges</b>		
	Work	350,00 €	1 750,00 €		Fixed Amount
	Flights or Personal Car	450,00 €	2 250,00 €		Volatile Amount
	Expenses to/from Airport	60,00 €	300,00 €		Volatile Amount
	<b>Total</b>	<b>860,00 €</b>	<b>4 300,00 €</b>		<b>Provisional Amount</b>
3.	<b>TECHNICAL COMMISSION</b>	<b>Per Member</b>	<b>X4 Members</b>		
	Flights or Personal Car	450,00 €	1 800,00 €		Volatile Amount
	Expenses to/from Airport	150,00 €	600,00 €		Volatile Amount
	<b>Total</b>	<b>600,00 €</b>	<b>2 400,00 €</b>		<b>Provisional Amount</b>
<b>GRAND TOTAL</b>		<b>18 700,00 €</b>			

The Prize Money payment must be paid to WSE prior to the event.

The Judges Work and expenses will be paid after the accounting of the expenses.

## 7. COMMUNICATION, PROMOTION AND MARKETING

The Organiser must establish a solid branding and marketing strategy for the event, ensuring the following:

- Consistent branding across all promotional materials.
- Promotional campaigns starting 60 days before the event, including social media efforts (Instagram, Facebook, etc.).
- Media assets such as photography and video coverage, which may be used by World Skate Europe for promotion.

World Skate Europe branding must be incorporated in all communications, including in-venue displays, web content, and social media.

## 8. MEDIA, TICKETING AND OTHER RIGHTS AND BENEFITS

World Skate Europe holds all international media rights and retains promotional rights for all event-related content.

In case tickets are charged to the audience, World Skate Europe transfers the rights to the Organiser/LOC, as a revenue for hosting the event.

## 9. APPLICATION SUBMISSION

Applications to host the event are open to all World Skate Europe member federations.

The following documents are required for submission:

- **Official Application Letter** addressed to World Skate Europe.
- **Venue Details:** Description and images of the proposed venue.
- **Accommodation and Transport Information:** List of hotels, transportation options, and visa procedures.
- **Medical Services:** Details of emergency services and anti-doping procedures.
- **Media and Broadcasting Plans:** Communication strategy for the event.
- **Security:** Measures to ensure the safety of participants.

The Application shall be sent to WORLD SKATE EUROPE, by email, written in English, to the following address: [europaeworldskate.org](mailto:europaeworldskate.org) and to [geanina.stet@worldskate.org](mailto:geanina.stet@worldskate.org)

Once the application process is complete, World Skate Europe will evaluate the bids and may arrange site inspections. A formal contract will outline all obligations and responsibilities, including compliance with World Skate Europe’s event guidelines.

## 10. PAYMENTS AND CURRENCY

The currency used is exclusively made in EURO.

All bank transfers are made directly to World Skate Europe, to the following account:

BANK DETAILS	Payment to be made in <u>EUROS</u>
BENEFICIARY	WORLD SKATE EUROPE
BANK	BPI - Banco Português de Investimento
IBAN	PT50 0010 0000 6007 1300 0013 2
BIC	BBPIPTPL
<b>PAYMENTS SHALL BE MADE <u>WITH NO BANK CHARGES</u></b>	

## Acknowledgment of Application

The undersigned \_\_\_\_\_ [Name, Surname and Office] declare to have taken note of this document, to share the content and to be able to comply with each item.

The undersigned declares, on behalf of \_\_\_\_\_ , to apply for hosting and organizing \_\_\_\_\_ [name of the Event] and, should his/her organization be selected as Host, to commit him/herself to sign the forthcoming Contract by acknowledging and accepting all the terms and the conditions to be set out by the Parties, according to World Skate Europe standards.

Sincerely,

PLACE & DATE \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_

\_\_\_\_\_  
(Signature)